

Property Schedule Form 706-A, Apartment Asset List

City of Auburn, Maine

In accordance with TITLE 36, § 706-A MRS, The City of Auburn hereby gives notice that you must file a "true and perfect" list of your business assets on or before APRIL 15, 2019 with the ASSESSOR'S OFFICE, 60 COURT STREET, SUITE 104, AUBURN, ME 04210 or electronically by e mail to assessing@auburnmaine.gov. For assistance please call 207-333-6600, ask for the assessing division.

Business name/owner:	Awesome Rentals/Joe Cool
Owner's mailing address:	PO Box X, Auburn, ME 04210
Location Address:	1 Court Street
Number of rental units at this location:	4 Apartments

SAMPLE FORM

<i>Appliances</i>	<i>Owned by Landlord</i>	<i>Tenant owned</i>
Clothes Washer	4	
Clothes Dryer	4	
Refrigerator/Freezer	4	
Stove	4	
Portable Dishwasher	0	
Microwave	0	
Other appliances, describe	0	

Other owned equipment associated with this location, e.g. snowblowers, vending machines, lawn-mowers, maintenance equipment, furniture or computers.

<i>Asset Description</i>	<i>Year New</i>	<i>Original Cost</i>
Troy-bilt snowblower	2010	\$1,500.00
John-Deere Tractor	2014	\$1,300.00
	total	\$2,800.00

Attach additional pages if needed, for longer lists contact our office or visit our website for a standard business 706-A form

Does this site include any leased equipment such as coin-operated washers/dryers, vending machines, or other equipment owned by a lessor or another party?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Describe leased equipment:		
Name of lessor/other party:		
Lessor/other party contact information (phone #, e mail, and/or address):		

leased equipment will be assessed to the party-in-possession if lessor information is not identified

Apartment Rental Survey
Apartment Form 706-A, Page 2

Business name/owner:	Awesome Rentals/Joe Cool
Location of rental property:	PO Box X, Auburn, ME 04210

Rental Property Survey					
	Bedrooms	Baths	Floor	Owner Occupied? Y/N	Monthly Rent
Unit 1	2	1	1	N	\$800.00
Unit 2	1	1	1	N	\$750.00
Unit 3	2	1	2	N	\$800.00
Unit 4	1	1	2	N	\$730.00
Unit 5					
Unit 6					
Unit 7					
Unit 8					
Unit 9					
Unit 10					
Other					

Utilities and Amenities, check party responsible as applicable

Electricity	<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Tenant	
Water/Sewer	<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Tenant	
Heat	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Tenant	

Other, answer if applicable

Laundry	<input type="checkbox"/> None	<input checked="" type="checkbox"/> Each Unit	<input type="checkbox"/> Common Area
Lease Terms	<input type="checkbox"/> At Will	<input checked="" type="checkbox"/> Annual	
Vacancy	<input type="checkbox"/> None	<input checked="" type="checkbox"/> Yes, list vacant apartments (Unit #s)	Apt 4
Other			

Owner signature Joe Cool Owner phone (207) 795-XXXX

Preparer name Joe Cool Owner e mail joecool@domain.com

Preparer signature
(if different) _____ Date signed 4/15/2018

*This form is available in an **electronic version**, both in excel and as a fillable pdf. Visit our website: <http://www.auburnmaine.gov/pages/government/assessing>, click on applications and forms. Look for "Apartment Form 706-A" and the filing sample. We are happy to e mail any forms upon request.*